

The Redeemed Christian Church of God
Everlasting Father's Abode, Wakefield

Fire Safety Policy

1. Policy Statement

RCCG EFA Wakefield is committed to ensuring the safety of all congregants, staff, volunteers, and visitors. This Fire Safety Policy outlines the responsibilities, procedures, and protocols in place to minimize the risk of fire and ensure a prompt, safe response in the event of an emergency.

2. Objectives

- Prevent the outbreak of fire.
- Maintain fire detection and suppression systems.
- Ensure safe evacuation of premises.
- Provide fire safety training and information.

3. Responsibilities

Church Administrator/ Fire Safety Officer

- Ensure fire safety equipment is installed and regularly maintained.
- Conduct regular fire risk assessments.
- Coordinate fire drills and training.
- Maintain emergency contact list.

Ushers and Designated Fire Wardens

- Guide congregants during evacuations.
- Check all rooms for stragglers during an evacuation.
- Report hazards or safety issues to the Administrator.

All Church Members and Visitors

- Follow fire safety signs and instructions.
- Participate in fire drills when present.
- Report any fire hazards to church staff.

4. Fire Prevention Measures

- No smoking on church premises.

- Electrical equipment must be PAT-tested annually.
- Combustible materials must be stored safely.
- Emergency exits must be clearly marked and unobstructed.

5. Fire Safety Equipment

- Fire extinguishers located throughout the building.
- Smoke detectors and fire alarm system.
- Emergency lighting along all exit routes.
- Fire blankets in kitchen areas.

6. Training

- Annual fire safety training for staff and volunteers.
- Ushers trained in the use of fire extinguishers and evacuation procedures.

7. Evacuation Plan

- All exits must be used to evacuate in an orderly manner.
- Assembly point: Parking lot
- Do not use elevators.
- Do not return to the building until it is declared safe by the Fire Department.